

SCHOOL DISTRICT OF MAUSTON

510 Grayside Avenue, Mauston, WI 53948 • (608) 847-5451 • Fax (608) 847-4635

EMPLOYMENT OPPORTUNITY

Job Title: Dean of Students

Posting Date: 06/17/2025

Location: Olson Middle School

Hours of Work (%FTE): 7:45AM - 3:45PM (On School & Professional Development Days)

Note - there may be days when the ending time will be extended in order to complete the day's work.

Pay Rate: Based on Qualifications & Experience

Anticipated Start Date: 2025-2026 School Year

Job Description:

The School District of Mauston is seeking candidates for a Dean of Students at Olson Middle School starting with the 2025-2026 school year. Ideal candidates will have experience with the following:

- Establish a safe, positive, and respectful school community that promotes learning while collaborating with Student Support Teams, counselors and other staff.
- Work collaboratively with staff in the successful implementation of the PBIS (EMLSS) system of student behavior management and support.
- Occasionally supervise students before and after school and monitor students during lunch and recess. Additionally, substituting for teachers may also be required.
- Effectively communicate with parents to support positive changes in student behavior and responsibility.
- Administer and enforce school policies related to corrective discipline, collaborating with the principal, school resource officer, and Municipal Court.
- Oversee and monitor student attendance and work with families to support positive attendance.
- Check Educlimber for patterns of discipline or concern and develop plans to address the patterns.
- Assist in the maintenance of emergency response plans and procedures.

Qualifications:

In addition to being licensed to teach (any content area) at a middle school level, preferred candidates would have at least 3 years of successful teaching experience in the classroom. Candidates must be able to maintain a safe and respectful learning environment, and work to make a positive and meaningful contribution to the school and district. Knowledge and training using PBIS (EMLSS), restorative circles, and/or other behavior interventions are a plus. While not required, preferred candidates would have certification in Physical Education.

Must pass a background check and drug screen upon offer of employment.

How To Apply:

Apply on WECAN at <https://wecan.education.wisc.edu/#/>; Vacancy ID: **239689**

Deadline for Application Materials:

HR Contact: Sue Goyette (608) 847-5451 ext. 6681

For more information, please contact Olson Middle School Principal Jack Hammer at (608)847-6603, ext. 3341 or via email at jhammer@maustonschools.org.

The School District of Mauston is an Equal Opportunity Employer.

